



PORTS OF INDIANA  
ENGINEERING DEPARTMENT  
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June 21, 2019

RE: Ports of Indiana Prequalification Program

Dear Contractor:

Please be advised that the Ports of Indiana ("POI") is changing its prequalification program to adapt to changes in Indiana law. Since 1980, POI has administered its own prequalification program which was in many respects modeled after the Indiana Department of Transportation's ("INDOT") prequalification program.

Indiana law has changed and now requires that contractors must be prequalified under either the Indiana Department of Administration's ("DOA") or INDOT's prequalification programs. For this reason, POI has modified its program to recognize prequalification by INDOT as its primary determination of contractor prequalification under Ind. Code 5-16-13-10(c). For contractor work falling within those INDOT work categories included in the attached list, contractors must be prequalified by INDOT. Separate submittal of a pre-qualification application with POI is no longer required. Please note, all contractors performing work on POI construction projects must comply with this requirement regardless of the contract dollar amount.

To keep your prequalification status with us, you will now need to secure a certificate of qualification from INDOT. As the majority of work at the ports is covered by the work categories included within the attached list, we expect most contractors to be prequalified through INDOT's program. Prequalification by DOA is expected only where work is not covered by one of the INDOT categories included within the attached list. You may obtain more information about INDOT's prequalification process by accessing INDOT's website at <https://www.in.gov/indot/2740.htm>. We also recommend that you check with us first if you think you need to prequalify with DOA so we can confirm ahead of time that work to be performed is not covered within one of the INDOT categories included within the attached list.

Please also note that INDOT administers its own program. POI does not have the ability to change or expedite the processing of your prequalification submission, which we understand can take a minimum of 30 days. In order to bid on POI work, we encourage you to begin the prequalification process with INDOT as soon as possible.

All contractors, including subcontractors, must be prequalified prior to the bid opening of any contract with POI. Contractors also must be prequalified in the appropriate work type category which corresponds to your proposed contract work with POI. Please note, Contractors must self-perform a minimum of 20% of the proposed work.

Finally, we request all Contractors provide us with the completed attached POI Contractor Prequalification Registration Form with a copy of the Certificate(s) of Qualification issued by INDOT or DOA where applicable.

Sincerely,

PORTS OF INDIANA

Ed Hamilton, PE  
Engineering Director

WORK CATEGORIES REQUIRING INDOT PREQUALIFICATION  
(DOA PREQUALIFICATION IS NOT ACCEPTABLE)

6/18/2019

A (a)	Concrete Pavement- General
A (b)	Concrete Pavement - Limited
B (a)	Asphalt Pavement: w/INDOT Certified HMA Plant
C (a)	Heavy Grading
C (b)	Light Grading
D (a)	Highway or Railroad Bridge Over Water
D (b)	Highway or Railroad Bridge Over Highway
D (c)	Highway or Railroad Bridge Requiring Railroad Track Protection
E (a)	Traffic Control: Signal Installation
E (b)	Asphalt Pavement: w/o INDOT Certified HMA Plant
E (c)	Bridge Deck Overland and Minor Bridge Repair
E (d)	Traffic Control: Sign Installation (MUTCD signs only)
E (e)	Small Structures and Drainage Items
E (g)	Traffic Control: Pavement Markings
E (h)	Deep Sewer and/or Excavation
E (m) or 0998	Cleaning and Painting Bridges
0085	Clean and Seal Cracks / Joints in PCCP/HMA Pavement
0112	Trenchless Pipe Installation
0120	Drilled Foundations
0194	Pavement Sealing: Microsurfacing
0215	Railroad Construcdtion & Maintenance
0271	Full Depth Reclamation of Asphalt Pavement